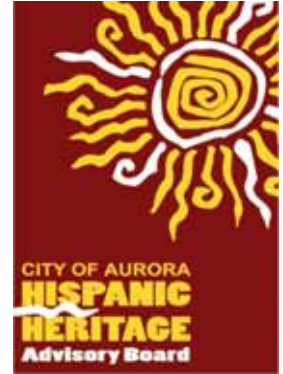


Hispanic Heritage Advisory Board

Minutes: February 13, 2006



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Many compliments on Holy Angels Jazz Band. Several comments heard about people wanting to get up and dance.
Pictures of event: THANK YOU, Mayra!
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V3, Comcast, Hispanic Chamber of Commerce.
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Reviewed application – does not need changing.

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HHAB Budget from City for 2006 - \$25,000. Our total budget for all events is \$75,000.

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From Convention: To get more sponsors, meet needs of small businesses. Perhaps they could sponsor something small at an event, for example, the balloons. Find ways that even small donors can participate and have recognition. Not every business can be a major large contributor.

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2006 – No separate Children's Stage; Main Stage will feature more youth oriented performers, at less cost.

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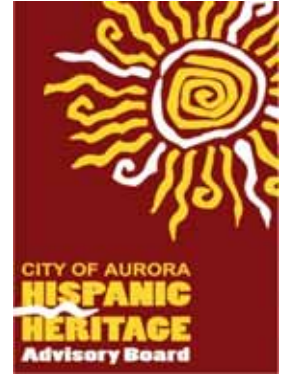
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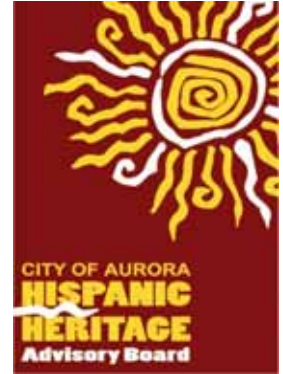
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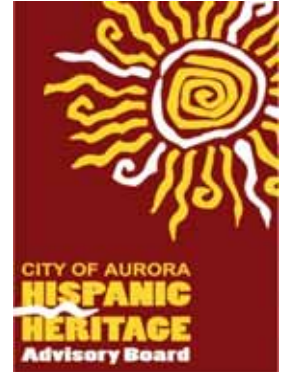
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Absent: Lorena Hernandez, COA/APD; Maria Albor, Harris Bank; Rosie Martinez, WCC; Mayra Johnson, Bardwell Elementary School; Teresa Rosa-Jackson, Bridging the Gap/East High (We missed you all!)

1. Minutes for January reviewed, motion to accept, seconded, passed. Minutes for February – postponed until April Meeting.
2. Community Breakfast – Job
Many e-mails received about Breakfast, many positive comments, including those from current or potential sponsors.
3. El Día de los Niños – Zack
 - Handout – Dickey & Dickey Rides, Inc. price quote for the event. Cost total on quote is \$8130.00, with an additional \$150 for the company to staff 2 of the attractions. Quote will be accepted, and company notified
 - Budget for event – total comes to \$14,745.00.
 1. 2 sponsors signed up so far: Hollywood Casino - \$500; Harris Bank, \$1000.
 2. Beatrice is working on calling potential sponsors – some will receive duplicate packets, some need more time to review. Will continue calling unless companies ask her to stop.
 - T-Shirts and Hoodies – discussion to get board both, while volunteers and sponsors would get T-shirts only. General discussion on hoodies – get sweatshirt style, as opposed to windbreaker style, black color, gold letters. Contact sponsors to see if someone would cover costs of all apparel, in exchange for a logo on sleeves.
 - Proposal from Ben – letter asking for memorial connected with El Día. Long discussion as to function of the request, connection with board. Request tabled for this year – no time now. Letter to be sent to requestor indicating the board is taking this under advisement for next year.
 - Main Stage – handout.
4. Fiesta de Luces – Job
 - Paramount has schedule conflict same evening – Gordon Lightfoot concert. Committee will work on scheduling the event at the main parking lot at the Aurora Transportation Center on Broadway (same place as the Farmer's Market.)
 - Main performer – checking into Michael Salgado. He is available for that date, price comparable to Jay Perez. Salgado is a 3 time Grammy Nominee, and has won various Pura Vida awards, Tejano Music Awards, and a Billboard Latin Music Award.
 - Sponsors – so far, ComEd and Insurance Plus have both signed for Main Stage Sponsorship, at \$5500 each. Job will be working with them to determine what that will entail for each sponsor. Other possible large sponsors to check – Banco Popular.
 - Telemundo/NBC has expressed interest in both El Día and the Fiesta. Job will send them information packets, along with stats on past events, and a promotional DVD.

- Beer Garden – long discussion. Pros and cons.

Pros:

This is the only adult oriented event the city puts on that does not have alcohol.

Diana Martinez had many good points in favor of serving beer.

It's insulting to the population that someone is making a decision based on prior bad behavior of a few.

Cons:

We took over an event with a poor history in regard to crowd control, cleanliness of event site, and other problems. Taking away alcohol was one way of re-establishing control.

The Paramount Theater is willing to be a sponsor and split sales 50%, if we provide personnel and tent.

This area would be set off, id necessary to get in, hand stamps, and people would have to drink in the area; could not take drinks out of the area.

This would also require increased security.

5. History/Wall of Memories – Becky

Working on evaluating her records to see what is missing from the minutes. I was not a member for the first year or so, and may need to get other sources for these.

Other considerations:

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How far back does City Hall have copies of the City Council minutes? Was there mention in the council about starting the Board? (I checked at the Library – we only keep the Council minutes for 1 year.

Is there an official list of the first board members?

Do we want a narrative, or timeline of the board activities, or both?

6. Volunteer Committee – no report

7. Finance Committee – Christina – no report

8. New Business

- ISEN Conference Reports – Job, Lisa, Rosie, Dee, et. al. No reports, tabled until April.

- Requests for funding:

1. Girl Scouts / Sci Tech - \$500 for for the Cinco de Mayo event at Sci Tech, which will include the Argentine Dinosaur exhibit, crafts, refreshments and entertainment. Motion, seconded and passed to provide \$250.

2. Application for HHAB to join the Hispanic Chamber of Commerce. Tabled until April.

Aurora Area Visitors Guide – has information on both the El Día and Fiesta events.

GO meeting – Zach attending.

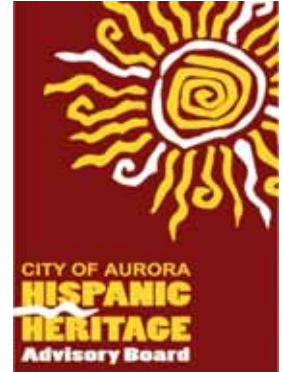
Sponsorship folder for Downtown Alive!

Raffle – Becky won.

9. Next meeting – April 10, City Hall, 5th Floor Conference Room.

Hispanic Heritage Advisory Board

Minutes March 13, 2006



Present: Lisa Garcia, COA/MOSE; Zack Valle, COA/YS; Art Velasquez, LULAC; Christina Fonseca, GS/FVC; Bences Maravilla, ATYS; Melinda James, WCC; Job Delgado, COA/WS; Jean Rhoades, Aurora Shalom Ministries; Beatrice Torres, COA/Mayor's Office; Dee Nila Basila, AEDC; Mariza Martinez, Provena Mercy Center; Becky Tatar, COA/Library

Absent: Lorena Hernandez, COA/APD; Maria Albor, Harris Bank; Rosie Martinez, WCC; Mayra Johnson, Bardwell Elementary School; Teresa Rosa-Jackson, Bridging the Gap/East High (We missed you all!)

1. Minutes for January reviewed, motion to accept, seconded, passed. Minutes for February – postponed until April Meeting.
2. Community Breakfast – Job
Many e-mails received about Breakfast, many positive comments, including those from current or potential sponsors.
3. El Día de los Niños – Zack
 - Handout – Dickey & Dickey Rides, Inc. price quote for the event. Cost total on quote is \$8130.00, with an additional \$150 for the company to staff 2 of the attractions. Quote will be accepted, and company notified
 - Budget for event – total comes to \$14,745.00.
 1. 2 sponsors signed up so far: Hollywood Casino - \$500; Harris Bank, \$1000.
 2. Beatrice is working on calling potential sponsors – some will receive duplicate packets, some need more time to review. Will continue calling unless companies ask her to stop.
 - T-Shirts and Hoodies – discussion to get board both, while volunteers and sponsors would get T-shirts only. General discussion on hoodies – get sweatshirt style, as opposed to windbreaker style, black color, gold letters. Contact sponsors to see if someone would cover costs of all apparel, in exchange for a logo on sleeves.
 - Proposal from Ben – letter asking for memorial connected with El Día. Long discussion as to function of the request, connection with board. Request tabled for this year – no time now. Letter to be sent to requestor indicating the board is taking this under advisement for next year.
 - Main Stage – handout.
4. Fiesta de Luces – Job
 - Paramount has schedule conflict same evening – Gordon Lightfoot concert. Committee will work on scheduling the event at the main parking lot at the Aurora Transportation Center on Broadway (same place as the Farmer's Market.)
 - Main performer – checking into Michael Salgado. He is available for that date, price comparable to Jay Perez. Salgado is a 3 time Grammy Nominee, and has won various Pura Vida awards, Tejano Music Awards, and a Billboard Latin Music Award.
 - Sponsors – so far, ComEd and Insurance Plus have both signed for Main Stage Sponsorship, at \$5500 each. Job will be working with them to determine what that will entail for each sponsor. Other possible large sponsors to check – Banco Popular.
 - Telemundo/NBC has expressed interest in both El Día and the Fiesta. Job will send them information packets, along with stats on past events, and a promotional DVD.

- Beer Garden – long discussion. Pros and cons.

Pros:

This is the only adult oriented event the city puts on that does not have alcohol.

Diana Martinez had many good points in favor of serving beer.

It's insulting to the population that someone is making a decision based on prior bad behavior of a few.

Cons:

We took over an event with a poor history in regard to crowd control, cleanliness of event site, and other problems. Taking away alcohol was one way of re-establishing control.

The Paramount Theater is willing to be a sponsor and split sales 50%, if we provide personnel and tent.

This area would be set off, id necessary to get in, hand stamps, and people would have to drink in the area; could not take drinks out of the area.

This would also require increased security.

5. History/Wall of Memories – Becky

Working on evaluating her records to see what is missing from the minutes. I was not a member for the first year or so, and may need to get other sources for these.

Other considerations:

What records and/or materials (posters, flyers, photographs, etc.) does Lisa or MOSE have?

How far back does City Hall have copies of the City Council minutes? Was there mention in the council about starting the Board? (I checked at the Library – we only keep the Council minutes for 1 year.

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7. Finance Committee – Christina – no report

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- Requests for funding:

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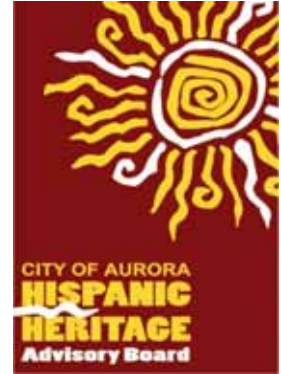
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Raffle – Becky won.

9. Next meeting – April 10, City Hall, 5th Floor Conference Room.

Hispanic Heritage Advisory Board

Minutes – April 10, 2006



Present: Rosie Martinez, WCC; Lisa Garcia, COA/MOSE; Job Delgado, COA/W&S; Maria Albor, Harris Bank; Christina Fonseca, GSFVC; Mariza Martinez, Provena Mercy Medical Center; Ben Maravilla, ATYS; Mayra Johnson, Bardwell Elementary School; Beatrice Torres, COA/MO; Jean Rhoades, Aurora Shalom Ministries; Becky Tatar, COA/APL

Absent: Teresa Rosa-Jackson, Bridging the Gap; Melinda James, WCC; Dee Nila-Basila, COA/AEDC; Art Velasquez, LULAC; Lorena Hernandez, COA/APD (We missed you all!)

1. Minutes from March – motion to approve, seconded, passed.
2. Committee Reports
 - Community Breakfast – no report
 - El Día de los Niños – Saturday, April 29, 12 – 5 pm. Everyone is expected to be there. Tentative time – 8:00. Zack will e-mail everyone with the definite time.
 - a. Sponsorship: handout passed around. \$27,330 has been raised in cash or in kind donations. New sponsors included Jewel/Osco, and Comcast. Comcast will do a live remote at 12:00, including an interview with the Mayor. Will also do a scroll at the bottom of the screen before the event day to promote the even. Still waiting on word from Banco Popular and the VNA. Lisa is working on getting a commercial done to run on Univision television station. The cost for this is approximately \$3000. This will come from HHAB's budget. Maria reported that the Farnsworth Avenue Branch of the Harris Bank saw a substantial increase in business as a result of participating as sponsors in the El Día and Fiesta events. Upper management noticed. Maria will write up a short testimonial that can be used in future sponsor packets. THANK YOU to Beatrice for her great job in getting sponsors.
 - b. Promotions – Job has gotten a great deal of feedback from last year's sponsors of El Día and the Fiesta on how well the events were run. MOSE is getting calls about the event already. Becky worked up a promotional piece to go on the library website – I'm hoping it will get up this week. T-Shirts – 200 ordered, mostly for the volunteers. NICOR is sponsoring. NICOR logo on left sleeve, City of Aurora logo on right sleeve, large Día logo on the front. Nothing on back. Golf V-Neck Pullovers – nylon, with screen print logos. Similar to T-shirts, but Día logo smaller, and HHAB on back. Chicanita(sp) Bakery may donate donuts.
 - c. Vendors – 10 food vendors, one is the El Mason de Maria(new). Several merchandise vendors, including jewelry, sand art.
 - d. Volunteer / Sponsor tent – together. Sponsors will receive a food ticket pass.
 - e. Volunteers – Mayra – Teresa is working on getting volunteers from the high school; Mayra is contacting 2 churches. Volunteer needs determined to be 25 – 10 adult/15 high school (this may be backwards). Volunteers work will be from 11:00 – 5:00? Rosie will also check about getting WCC students. Choice of jobs to be eliminated from application. Volunteers will be directed to where the need is. Review meeting – tentatively scheduled for Monday, April 24, 6:00 at the Aurora Community Center. All volunteers and Board Members are expected to attend.

- Fiesta de Luces – Job
Saturday, September 23, 5:00 – 9:30. Aurora Transportation Center, Broadway Parking Lot. Sponsors are already calling, 2 are signed up – ComEd and Insurance Plus. Alderwoman Garza is expected to make a donation, and Caterpillar is also expected to be a sponsor performing. Here is his website: <http://michaelsalgado.com/home.htm>
There will also be fireworks.
- Finance – Maria – sponsorship and expenditures for El Día already reviewed.
- ISEN – no reports. Suggestion – everyone write up their notes, pass on to Job, who will pass to Lisa, who will send to all of us.
- Hector Jordan Memorial Dedication – Police Week, Friday, May 19. 1:30 at the Aurora Community Center., refreshments afterwards. The Area 2 Police Station will also be open. Lisa has written resolution. This needs to be passed at Tuesday’s City Council Meeting. Invitations will be sent later this week. Expected guests include: Marsha Jordan, Hector Jordan’s former DEA partner, a DEA representative from Chicago; the Aurora Chief of Police, Mayor Weisner
- Student Advisory Council – tabled
- Hispanic Chamber of Commerce – should HHAB join? Christina said the HCC has new board and positive things are happening. Recommended we purchase 2 memberships - \$100 for the first one, as a nonprofit, then \$30? extra for each additional person. Meetings are first Wednesday of each month, at 6:00. Location rotates. No meetings in August or December. Motion to join – seconded and passed. Schedule set for rotation of board to go to the HCC meetings:
May 3 – Maria Albor and Mariza Martinez
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September – Job Delgado and Zack Valle

3. New Business

- Girl Scouts – Christina – looking for ways to recruit and retain middle school and high school aged girls. Working on program series “Reality Checks.” First program, “Boys, Friend or Foe.” Discussions on boys, dating, pregnancy, etc. Contact Christina for more information. Cinco de Mayo – at SciTech - \$1 or \$2 per person. Looking for more volunteers, again, contact Christina.
- Aurora Shalom Ministries – Jean – holding a Market Place for direct sales people – kitchen wares, make-up, jewelry, etc. \$25 a booth. May 13, from 9:30(Set up) to 2.
- Hispanic Organization Database – Becky – Dan Barrerio contacted HHAB to see if we had a db of Hispanic organizations in the area. Information to be included in the db:

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Website	

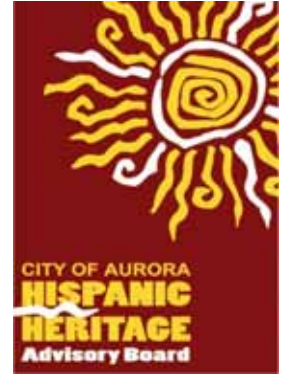
This would be any Latino/Hispanic organizations in the greater Aurora area – including Kane, Kendall, Dupage and Will Counties. This would be organizations only, not businesses. So, if

anyone has information on any organizations, if you could get the above information to me, I can collate it.

- New Board Membership – application from Eva Serrano, Director of Community and School Partnerships at Aurora University. This has been passed onto the Mayor. One other opening available. Feeling of Board is that we need some sort of representation from the District 129 schools. Suggestion – Marilyn Biles – she has contacted us for financial assistance before. She teaches at McCleery Elementary School.
- Fourth of July Parade – should we participate? Lisa said parade entries are being cut down. Board consensus – no.
- Mexican Independence Day Parade – none at this time, different people and organizations are asking about one.
- Lincoln Manor – Cinco de Mayo celebration.

Hispanic Heritage Advisory Board

Minutes – April 10, 2006



Present: Rosie Martinez, WCC; Lisa Garcia, COA/MOSE; Job Delgado, COA/W&S; Maria Albor, Harris Bank; Christina Fonseca, GSFVC; Mariza Martinez, Provena Mercy Medical Center; Ben Maravilla, ATYS; Mayra Johnson, Bardwell Elementary School; Beatrice Torres, COA/MO; Jean Rhoades, Aurora Shalom Ministries; Becky Tatar, COA/APL

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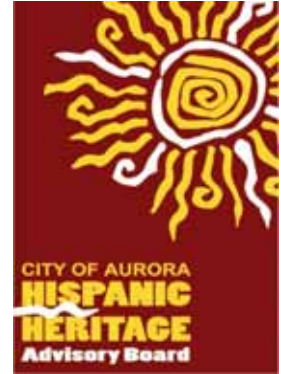
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Hispanic Heritage Advisory Board

Minutes – May 8, 2006



Present: Jean Rhodes, Aurora Shalom Ministries; Liz DeLeon, COA/MOSE; Mayra Johnson, Bardwell Elementary School; Christina Fonseca, Girl Scouts, Fox Valley Council; Maria Albor, Harris Bank; Teresa Rosa-Jackson, Bridging The Gap, East High School; Lorena Hernandez, COA/APD; Rosie Martinez, WCC; Mariza Martinez, Provena Mercy Medical Center; Melinda James, WCC; Zack Valle, COA/YS; Beatriz Torres, COA/Mayor's Office; Ben Marravilla, Aurora Township Youth Services; Becky Tatar, COA/Aurora Public Library; Job Delgado, COA/Water & Sewer; Dee Nila Basile, COA/Finance Office

Absent: Art Velasquez, LULAC (Art, we missed you!)

1. Lisa Garcia is not here, Liz DeLeon is here for her today. Welcome Liz! Also, everyone, please make sure to sign the attendance sheet. Thank you to Melinda for helping me make sure everyone who came was counted.
2. Minutes Review – motion to approve, seconded, and passed.
3. Committee Reports
 - El Día de los Niños – Zack –
Waiting for final budget report.
About 2000 people attended, despite the rain
Good response and feedback from Beacon, Jewel/Osco, Comcast and Caterpillar
Next year – possibly move date to middle of May for chance for better weather.
Other possibility – East Aurora Fieldhouse
Special thanks to Mayra for the great job she did.
 - Senobio Nila Birthday Event – Job
Thanks to Mariza, Rosie and Becky for coming and helping with the event.
Everyone very pleased with it. Over 100 people were there, probably more than the location had ever had for a single event.
Great coverage from Beacon, Kane County Chronicle, and the Tribune. Tribune says they are going to do a followup piece.
Budget - \$195 spent – decorations, paper plates, etc.
Food was donated by Royal Banquets; Cake was donated by La Chicanita Bakery; Music donated by Dee's mother.
Thank you notes sent to Royal Banquets, Gerardo Parra (donation of cake), Mayor Weisner, Supervisor Jim Murphy of Aurora Township, and the Aurora Historical Society. (I may have forgotten someone, Dee. Sorry.)
 - Police Week – naming of Hector Jordan Way.
Friday, May 19 at 1:30, with remarks by various people, including Mayor Weisner, Det. Jordan's, DEA partner, and others. Location – Aurora Community Center on Root Street and College Avenue
Contest opportunities were offered to Brady, Archbishop Romero, and the students at Communities in Schools to do a project that would honor the police in the community.
Judging took place, and it was very difficult to come to a decision. However, the winners are:
First Place, with a prize of a class pizza party – Mrs. Scott's First Grade Class from Brady School, for their "Our Quilt of Super Troopers" Great job!
Second Place, with a prize of an ice cream party – Mrs. Heneghan's 5th Grade Class from Archbishop Romero School, for their yarn/plastic canvas Mobile
Third Place, with a prize of an ice cream party – M. Thomas 9th Grade Class at Communities

in Schools, for their Police Shield Piñata.

(I hope I didn't get 2 and 3 reversed!, rt)

Question – where can these entries be displayed? City Hall Window? Area 2 Police Station?
To be investigated.

Budget to be done, and sent to members by e-mail for consideration and approval by Friday, 5/12.

Question about doing something like this again next year for Police Week. Concerns – there are many other groups and individuals who could be honored – how to decide?

- Finance – Maria & Christina –

For El Día - \$28,330 taken in as sponsorships; \$21,884 spent.

Balance for account - \$46,000.

Scholarship money for the Community Breakfast has not been paid out.

Discussion on HHAB budget, finances, etc. According to Liz, HHAB has a budget of \$75,000, which contradicts our understanding that our budget for this year was \$25,000.

Liz will check with Dan Barrerio to verify what is in the budget.

Suggestion that budget reports should show income, expenditures in different lines.

Maria and Christina will set up a meeting with Liz and MOSE to go over our financials.

Hopefully, this will be in time for a report for the June meeting.

Motion made, seconded and passed for Maria and Christina to meet with MOSE and Dan Barrerio to go over our financials.

Thank you to all for the hard work this year, and bringing up issues that need to be addressed.

4. New Business

Much discussion in this meeting about procedures, policies, etc. Questions on whether the board had voted on the Hector Jordan ceremony, if there was a budget, if that had been approved, and the same concerns for the birthday celebration for Senobio Nilla. Generally, the board felt that if an event is to take place, first a proposal needs to be made to the board, with all the particulars, then a budget submitted.

Budget – need clear divisions for different events, including a line for 'Special Events' –

unforeseen events that come up unexpectedly, such as the birthday celebration for Mr. Nila.

Apparently, while doing something for Mr. Nila was discussed at the City level, and Township level for several months, we were brought into it at a very late date, along with the Historical Society.

The discussion for honoring Hector Jordan first came up in the November 14 meeting, in regard to having an additional adult award at the Community Breakfast. After a great deal of discussion, that decision was tabled. Information on having a ceremony of an Honorary Street name was set at the April 10 meeting. (While I try to note if something had a motion, etc., I may miss some. However, I don't think there was anything like that last month. Rt)

- Officer terms. These are coming up. Please consider nominations for Chair, Vice-Chair, Secretary and Finance positions for the June meeting.

Suggestion – with the questions on our finances at this time, would it be possible for the officers to stay in their positions until later in the year? September – October? Or the end of the year? Proposal – have an ad hoc committee set up to review by-laws, come back with possible proposal on voting on amending the by-laws to allow for extension of officer terms for next meeting. Melinda, Rosie and Teresa volunteered to be on this committee.

Suggestion – Vice Chair moves up to Chair position.

Result – tentatively – all officers will stay in their positions until later this year, time to be determined.

- Other news

Congratulations to Beatriz Torres – she graduated on Saturday from Aurora University! Way to go, Beatriz!

Gift of mug and Girl Scout Cookies from Christina – thank you for support of the Girl Scouts' Cinco de Mayo celebration at SciTech. Over 400 people came, many of whom had never been to SciTech before. Success for everyone!

Aurora Shalom Ministries – Direct Marketing craft show on Saturday, May 13. Contact Jean Rhoades for more information.

Aurora Public Library – Many events coming up!

Summer Reading Club in June, and all the programs for children, teens and adults that go with it. School visits are being made this month and flyers distributed to all children. Check out the website later this month for more information.

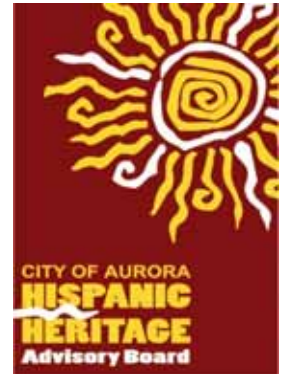
Drug Education for Parents and Family – Wednesday, June 14, 2006 at 7:00 at Rush Copley Heart Institute, 2nd floor conference room, 2088 Ogden Avenue, Aurora, IL For more information, call Jill Steinmetz at the library at 264-4100.

New information is always on our website. Check it out at www.aurora.lib.il.us.

5. Next meeting – June 12. I will not be here that day – I will be on vacation in Tennessee – Becky.

Hispanic Heritage Advisory Board

Minutes – June 12, 2006



Present: Liz DeLeon, Lisa Jungles, COA/MOSE;
Christina Fonseca, Girl Scouts, Fox Valley Council;
Teresa Rosa-Jackson, Bridging The Gap, East High School;
Rosie Martinez, WCC; Melinda James, WCC;
Mariza Martinez, Provena Mercy Medical Center;
Ben Marravilla, Aurora Township Youth Services;
Art Velezquez, LULAC, Dee Nila Basile, COA/Community Service Office
Beatriz Torres, COA/Mayor's Office; Job Delgado, COA/Water & Sewer;
Zack Valle, COA/YS

Absent: Lorena Hernandez, COA/APD

Excused Absence: Jean Rhodes, Aurora Shalom Ministries; Mayra Johnson, Bardwell Elementary School; Maria Albor, Harris Bank; Becky Tatar, COA/Aurora Public Library;

1. Dee will take minutes today in Becky's absence.
2. Minutes Review – motion to approve, seconded, and passed.
3. Topic: Lisa Garcia is currently on leave and Lisa Jungles and Liz Deleon will be acting as HHAB Liaison and attending every meeting.

Committee Reports

- **Finance Report** – Maria & Christina –
Much discussion on HHAB budget, procedures, policies and finances. The \$75,000 is misleading and needs a better explanation, (May minutes). Brainstorming session: start tracking, committee responsibility, give job codes, whatever task we take needs to be broken down and double-checked.
Remaining in account \$2170.00 (Will be rolled over to next year.)
Scholarship money will be paid directly to the colleges/universities once the student has declared where they are going.
- **Fiesta De Luces-** Job Delgado
Suggested not having Fiesta this year. Issues have come up. Job is stepping down from committee. Concern is not raising enough money, and to put off till next year. We should be operating on a calendar year.
 - **MOTION** to Not have Fiesta de Luces this year, will continue next year (2007).
All in favor- unanimous

4. New Business

Elections:

- Melinda, Rosie and Teresa have formed an ad hoc committee to review the by-laws, and will give their recommendations at the next meeting in August. (Will be e-mailed)
- Suspend all elections until by-laws are ratified (fully understood).
- All officers will remain in their present positions until the election.
- No meeting in July 10th.
- Nominees for Chair, Vice-Chair, Secretary and Finance positions for the August meeting.
- Election in September

New Board

- Nomination Committee will make recommendations to the Mayor Weisner for future committee members.
- Questions: Is there a record of how many members have been on the board?
Should be focused on people of the community.
- Dee, Myra, Bea up in July
- Time to re-appoint new members.

Jean Rhodes

- Request for t-shirts / Board agreed to donate surplus t-shirts from Dia de los Nino shirts.
 - **MOTION** to offer what she needs.
All in favor- unanimous

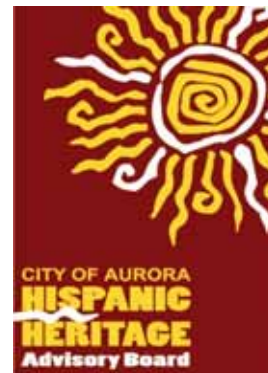
5. **Next meeting – Monday, August 14, 2006** (Art Velazques is excused in August)

Respectfully Submitted,

Dee Nila Basile

Hispanic Heritage Advisory Board

Minutes – August 14, 2006



Present: Maria Albor, Harris Bank;
Delia Nila Basile, COA/Community Service Office;
Job Delgado, COA/Water & Sewer;
Christina Fonseca, Girl Scouts, Fox Valley Council;
Rosie Martinez, WCC; Melinda James, WCC;
Mariza Martinez, Provena Mercy Medical Center;
Ben Marravilla, Aurora Township Youth Services;
Jean Rhoades, Aurora Shalom Ministries;
Beatriz Torres, COA/Mayor's Office;
Art Velezquez, LULAC;
Zack Valle, COA/YS

Staff Present: Liz DeLeon, Lisa Jungles –MOSE

Guests: Dan Barreiro, Director of Community Services and Gina Moga, Mayor's Office of Special Events; Lisa Delgado

Board Members not Present: Lorena Hernandez, COA/APD; Teresa Rosa-Jackson, Bridging The Gap, East High School; Becky Tatar, COA/Aurora Public Library; Mayra Johnson, Bardwell Elementary School;

Call to Order: Job Delgado, board Chairman, called the meeting to order at 9:07 a.m.

1. The attendance sheet was distributed for the board to sign in.
2. The secretary was not present and D. Basile will take minutes today.
3. Minutes Review –Several changes to the June 12, 2006 minutes were addressed. The changes will be made and approved at the next meeting in September.
4. Art questioned the Board's policy regarding scholarship monies being mailed directly to the colleges/universities. Art experienced several incidents (other organizations) where the scholarships were incorrectly applied. Concerns need to be addressed to Financial Aid.

Committee Reports

2006 Finance – M. Albor/ C. Campos- Fonseca

M. Albor reported the balance has not changed and is the same.

Ad Hoc By-Laws – R. Martinez/ M. James

R. Martinez reported suggestions made by the Ad hoc Committee. (Underline indicates Ad Hoc recommendations, **Bold** indicates HHAB decision)

- **Article 2.** Membership to increase to 20 people - **Board suggested 21 people**
- **Section 2.** Members may serve 2 3-year terms. An outgoing member may be re-appointed only after a year off the board. – **Tabled, based on Nominating Committee**
Discussion: It was suggested to keep experience, mature members. It would be a danger to be on the board for a long time. There was a suggestion of a lottery system. Bea re-appointed all the Board for an extended year last year (2005- 2006). Communication is needed. The Mayor makes the final decision on the appointments.

The Board agreed that a Board Nomination Committee be formed. M. Albor, C. Campos-Fonseca, R. Martinez and D. Nila Basile will be on the committee.

- The Special Events Manager staff shall provide support to the Board as needed and to act as a liaison between the city of Aurora and the HHAB.- Agreed
- The board will have no more than 1/5 of its members employed by City of Aurora and 1/10 of any other organization. - Board moved to accept and seconded

Discussion: It was determined that Z. Valle will hold an Ad Hoc position. He has been an asset to this committee. B. Maravilla reminded the board that we are here to help the community and should do it with Pride and Joy. J. Delgado stated the need to create a structure (guidelines) for the board. The current by-laws were established in 2002/ hence the current re-write.

- **Section 4. Discussion of a Nominating committee recommendation-**
Members may not miss more than 3 absences within the calendar year. Special circumstances may be appealed to the board officers. – Agreed

Discussion: This needs to be clear-cut to present Board and new Board members coming aboard. Special circumstances may be appealed. We count on each board member. Members are expected to attend and volunteer at Dia Del Nino, Fiesta De Luces and Community Breakfast.- Agreed

- Due to time restraint, the board will continue with the by-laws at Section 5 at the September meeting.

New Business

Dan Barreiro, Director of Community Services (Dept. that HHAB falls under), spoke to the board.

- **On behalf of Mayor Weisner**
 - Thanked the board for contributions of time and talent
 - Very pleased for sponsoring Senobio Nila 105th Birthday (good media coverage including, Chicago Tribune on front page and Reflejos)
 - Proud of our partnership with the APD's Police Week/ outstanding compliment to the week "Hector Jordan Way" with involvement of the local schools and neighborhood.
 - Appreciation work for Dia de los Ninos event
 - Disappointment regarding board decision to cancel Fiesta de Luces 2006.
 - Approval of the board request for need of additional monies (\$10,000) for the festival, which the Mayor agreed and now there is no festival.
 - Need to examine our commitment to the board.
- D. Barreiro expressed Mayor's Office of Special Events, and Youth Services under the auspices of Community Services pledges to assist and continue support HHAB events. Community Services, collected input from our divisions in determining the possibility of having a picnic with entertainment for Hispanic Heritage month, but determined 6 weeks was not enough time. The decision was heartbreaking, but realistic.
 - Impact of not having Luces has had some repercussion.
 - \$10,500 in sponsorship for Fiesta was turned away (an additional \$4,500 from Comcast).
 - The city has already received flack from various Hispanic organizations.
 - Without the sponsorship dollars the board will have to find other methods for the scholarship breakfast.
 - Suggested the HHAB determine a date ASAP for 2007 (locked in)

Page 3/ Hispanic Heritage Advisory Board Minutes

- Begin working on next year's festival
- Suggest communication with other Hispanic organizations (no overlap of events)
- Suggested HHAB take a leadership role with other Hispanic organizations
- Recommend creation of synergy with "All Latino" groups
- Next year (2007) Fiesta will be a spectacular event.
- Thank You, MOSE for all the work they do to assist HHAB
- Offered conducting a strategic planning workshop to the board
- Hispanic Heritage Month is Sept 15th- October 15th
- The first week of October was selected by Midwest Literary Festival (MLF) to have 2007 and all future MLF's

M. James informed the board she will be returning to the board and suggested keeping past board members plugged in (the best members are old members) and to invite them back because they love the board. Invite old members to volunteer.

MOSE will post all Hispanic Heritage Advisory Board Agendas and Minutes on the COA website.

The meeting adjourned at 10:07 a.m.

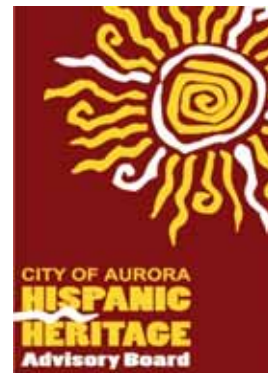
Next meeting – Monday, September 12, 2006

Respectfully Submitted,

Delia Nila Basile

Hispanic Heritage Advisory Board

Minutes – August 14, 2006



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Page 3/ Hispanic Heritage Advisory Board Minutes

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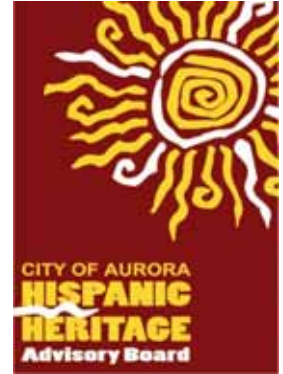
Next meeting – Monday, September 12, 2006

Respectfully Submitted,

Delia Nila Basile

Hispanic Heritage Advisory Board

Minutes – October 9, 2006



Present: Liz DeLeon, COA/MOSE; Christina Fonseca, Girl Scouts/Fox Valley Council; Art Velasquez, LULAC; Job Delgado, COA/WS; Dee Nila-Basile, COA/Community Services; Jean Rhoades, Shalom Ministries; Lorena Hernandez, COA/APD; Beatrice Torres, COA/MO; Mayra Johnson, Bardwell Elementary School; Maria Albor, Harris Bank; Rosie Martinez, WCC; Melinda James, WCC, Mariza Martinez, Provena Mercy Medical Center; Ben Marravilla, Aurora Township Youth Services; Becky Tatar, COA/APL

Absent: Theresa Rosa-Jackson, Bridging the Gap, East High School (excused); Zack Valle, COA/YS

1. Meeting called to order.
2. Attendance sheet passed around.
3. Minutes from September 11:
Motion made to pass June Minutes; seconded and passed.
4. Gina Moga spoke for Dan Barriero – Dan had a quick announcement to make that Zack will not be a Mayoral appointed member of this board, he will now be a city liaison from the City of Aurora Youth Department. So after today he won't be a voting member anymore. If he was here today he would have voted but from now on he will be considered a city liaison.
Job Delgado – So everyone understands that Zack is now a city liaison and will no longer be a voting member of this board.
Ben – My name did not come out on the top of the last minutes.
Job – So we'll just make a change on that.
5. Job – Next is nominations for Chairman, Vice Chair, Secretary and Finance Director.
Christina nominated Rosie as president. Melinda seconded. Rosie declined due to the fact that she's been on the board for five years. She stated that she loved the board but she plans on moving on.
-Job asked for more nominations.
-Dee nominated Bea. Bea declined.
-Becky nominated Bea for Secretary. Christina seconded. Bea accepted.
-Bea nominated Mayra for Chair, Dee seconded. Mayra accepted.
-Christina nominated Ben for Vice Chair. Melinda seconded. Ben accepted.
-Job nominated Maria for Finance Director. Maria said she didn't mind but she wanted to be kept up to date. Dee seconded.
-Verbal vote starting with Finance Director voted in unanimously. Secretary voted in unanimously. Vice Chair voted unanimously. Chairman was voted unanimously.
-Job gave a few words – It's been an honor working under you guys and it's been great. I've had a great time. Rosie surprised me with you leaving and I too am leaving at the end of this month but my door will always be open. I'll always make time for you guys. Mayra you can take over.
-Mayra gave a few words – Thank you because I know I haven't been here long but I think this is positive and we are doing something good for the community. We are heading in the right direction!
6. HOC Committee Report:

Rosie stated that they had not met. I don't know how you would like to approach this because I wasn't here last board meeting and I'm not sure where you left off. Basically, we had the recommendation for the board. Mayra said take 10 or 15 minutes to look over it so this can get done today vs. next meeting. Melinda asked if there were any sections that anyone wanted to review. Take 5 min. to look over it, we've had it long enough and then we'll go over it.

- Liz stated on membership that was changed to 21. Currently you have 15 and you can have up to 17, you had two openings. There are three leaving the board. Melinda stated that since we haven't organized ourselves well, we could probably fill it. Rosie stated that since we have new projects that we probably need more people. 21 members but 17 strong members.
- Art talked about section two, members having 3, 2, and 1 year terms; the change would be 2 and 3-year terms; members would be allowed to be appt. after a year off the board.
- Melinda stated 3 two-year terms. You can server for three or six and then you have to take a year off.
- Dee asked how it would be determined who has two years and who has three years.
- Melinda again stated it's two three-year terms.
- Rosie stated when the person is appt. first that begins their term.
- Art talked about Zack being an ex officio of the board. He and Liz; how many people from the city are going to be able to be appt. as ex officio members?
- Melinda stated I didn't know we had a limit. That could be brought to discussion.
- Art stated that we were concerned that we wanted Zack to stay on. How many more people are going to be appt. that way?
- Melinda stated it says two but no description of who they are.
- Art stated that he is trying to see the fairness although it wouldn't affect him at all because he's been on the board for a long time.
- Melinda stated that there is a liaison and an ex officio. Zack coming on is making a tie with the youth department. We need a contact with the city to have access to facilities, services, and information. The City of Aurora is more as a liaison and not an ex officio.
- Job stated that the youth department gets things out to the schools.
- Melinda stated that it is more a departmental relationship. Ex officio is more of an expertise that we can benefit from.
- Art stated that these would be recommended to the Mayor and he would decide whether it is right or wrong. Why?
- Bea stated that the Mayor and Council made up the boards so if we want make a change to the board then it has to go through them.
- Melinda stated the Mayor would have control on appointments but the bylaws should be non-partisan and separate.
- Art stated let me be blunt, if we agree to what you said this morning then we are a political organization for the Mayor.
- Liz stated if we keep Zack as a board member and the way you guys want to change these terms; after six years he is out of here. I think that is the concern that we would lose him.
- Melinda stated that Art has a good point; I'm okay with the membership being appt. by the Mayor but does the Mayor okay all the bylaws?
- Bea stated yes and it doesn't go through just the Mayor but through all of the council.
- Melinda stated that she is okay with the process but that it is a bizarre process.
- Liz stated where is the money coming from?
- Art stated they he would just take the money away if we do something he doesn't like.
- Rosie stated we need to follow the process and we need to have representation there.
- Melinda stated I think within the bylaws by limiting the City of Aurora regardless of who is mayor or not, the certain things that take care of our concerns; from a process standpoint, to have a mayor approve any org. bylaws puts us under political control.

-Art suggested that we put something in the bylaws that states these bylaws shall be in effect and used unless there is a law that prohibits them and only the section(s) that is affected shall be changed, the rest would remain.

-Becky Tatar repeated what Art stated, these bylaws are to be in effect as long as they go along w/ local and state ordinances, unless there is found to be a section that is in violation and then there would be a change to that section.

-Everyone agreed with this.

-Mayra stated that we would need a representative at the meeting in case there was question.

-Bea suggested that they meet with the Mayor first to go over the changes and help him understand them from there it would go to city council.

-Dee asked if it would be a resolution.

-Bea and Liz stated yes, amending the current bylaws.

-Job moved on to discuss the mission statement. Do we want to stick with this original statement or go with the one I came up with.

-Art stated Instead of honoring, recognize.

-Melinda stated to add non-partisan.

-Job said he would make the changes and send it to us.

-Job said the other thing he had was section 4, the last bullet point, naming all of the events that we should be more general with them. Same for article 6, bullet point, naming all of the events, we should be more general.

-Melinda stated so that we are specific in that, instead of making it only events how about to name the events and add others that may be included.

-Rosie stated how about Melinda and I meet with the Mayor.

-Melinda stated we'll get these changes out to the board before we meet with the Mayor.

7. -Mayra stated lets move on. Finance report – Maria state that the only deduction was some flowers purchased for Maria Castillo, everything else is still the same.

-Mayra stated that we should report to the board financial reports whenever there is a change.

-Job stated that there is a lack of communication between MOSE and the finance director. They need to communicate more via phone, e-mail, or getting together.

-Liz asked if we have thought about combining the breakfast with

8. -

9.

10.

11.

12.

13. Next Meeting: November 13, 2006.

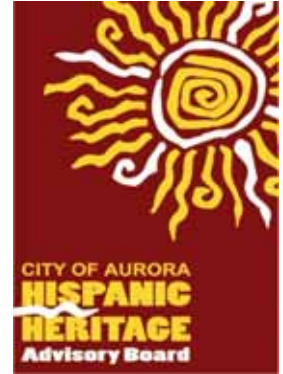
14. Motion to end meeting:

Second the motion:

Pass: Yea

Hispanic Heritage Advisory Board

Minutes – November 13, 2006



Present: Liz DeLeon, COA/MOSE; Christina Fonseca, Girl Scouts/Fox Valley Council; Art Velasquez, LULAC; Job Delgado, COA/WS; Dee Nila-Basile, COA/CS; Jean Rhoades, Shalom Ministries; Lorena Hernandez, COA/APD; Bea Torres, COA/HR; Mayra Johnson, Bardwell Elementary School; Maria Albor, Harris Bank; Rosie Martinez, WCC; Melinda James, WCC; Mariza Martinez, Provena Mercy Medical Center; Ben Marravilla, Aurora Township; Zack Valle, COA/YS

Absent: Theresa Rosa-Jackson, Bridging the Gap, East High School (excused); Becky Tatar, COA/APL (excused)

1. Meeting called to order.
2. Attendance sheet passed around.
3. Minutes from October 9th: Change under Job's comments that he will retire from the board at the end of the year instead of at the end of the month.
Motion made by Christina to pass minutes; seconded by Rosie.
4. **New Committees for 2007** was handed out and discussed. Art questioned the date for Fiesta de Luces – stating that it was around the Mexican Independence Celebration date and that this may cause problems. Liz stated that on the calendar, this was the only date we were able to place this event. She stated that she honestly thought this date would work and people have already been asking about this event. Job stated Fiesta de Luces is a day of heritage for all Latinos not just for Mexicans. Art stated the Puerto Ricans have their event, why do they have it and the Mexicans don't? Mayra went on to say that when she spoke with Dan Barreiro she was embarrassed because he was upset at where our board was going. Dan told Mayra that our board consists to bring the community together with our events; we have nothing to do with politics or policies. Christina stated Juany Garza did a Mexican Independence event this past year and she suggests we talk to her. Art stated Juany had a lot of flack over it, she even had to change the name of her event. Art suggested that we get some people to look it over, leaders in the community get together and look it over and start the work on the idea of Fiesta de Luces, not anyone of the board, that way it wouldn't look like the COA is trying to push something on the whole community. Mayra stated we have to educate the community and that's what the committee will do; we can't just go out there right away and get other people; this is what we have a board for, to put these events on. If we need help then we can go out and get help but the main responsibility for this event is on us. Ben stated we could have every month at our meeting a speaker who tells us who they are and what they have to offer for about 5 to 10 minutes so that we can educate adults and kids. Zac stated that we need to write up our mission, goals, and objectives for each event for whenever someone questions us and that way we have it in on paper. Rosie stated there are always events going on within the COA, we can put up a booth at these events and promote our board and all of our events.
5. **HOC Committee Report:**
-Rosie and Melinda stated that they met with the Mayor and went over the changes and he felt comfortable with the changes that were being proposed. Mayra stated she wanted to go back to the changes, she mentioned how Dan was not happy with the whole idea of the city employees.

HOC Committee Report (continued):

She mentioned how the City employees had done a lot on the board and without them a lot of what occurred on the days of our events would not have happened. Melinda stated that they did not ask for all city employees to be removed and they think what the Mayor thought about it, he understood about the limit and was concerned about the board being all city employees. The Mayor had no concerns; he understood where they were coming from. Mayra went on to say there was some miscommunication with that; Dan wanted to meet with the new officers. He wanted to know what our goals were, etc. because MOSE is working under him and they had concerns. Mayra asked him what was his role with our board and he stated that he was below the Mayor and a head of the MOSE department. In order for our events to take place, we have to inform him so that he knows what is going on and he in turn can inform the Mayor. Art questioned if we were a tool of the Community Director. I thought we were an advisory committee to the city and the Mayor. Mayra stated no because then all committees and boards would be a tool under the Community Director. Mayra tried to explain again; in order for us to put on an event we need city helpers; Lisa did a lot, more than she was supposed to do. This year we voted for Zac to be a liaison. Zac did more than he was supposed to do last year. Dan's concern was that we are not a political group, we are a committee that brings the community together in which we would need the help of the city employees. Melinda stated that we are not recognizing the contributions of the city employees. The board should be limited to a percentage of city employees otherwise it becomes a board of city employees; the changes are made so that they endure the test of times, so that no one person can impact the board. Mayra went on to explain that Dan was at an August meeting where a nominating committee was put together and they were to have collected names and to date Dan has not seen anything. Christina had to leave but wanted to make some comments. They have not met but had some people in line. We don't want to automatically rush and put someone on the board. She proposed that we have another month or so to look at some more names and then in January present our new board members. Rosie stated we have been in communication and I never thought we would bring in someone right now; we assumed that it would be in January. Bea stated what I'm thinking is that we have an event the end of January, we have committees already in place which should start meeting right away, we need to get sponsorships and get going with our events and we are losing four people. Christina stated the new committees can start meeting and when the new people are voted in then we can just add them to the committees but we shouldn't rush to put bodies on this board. Bea stated we only meet once a month and we are losing an entire month, we are losing time. Rosie stated we can work on getting them for the December meeting. Liz stated that we had one from Dist. 129 and 131. There were a couple others, Lisa Garcia had a couple back in April and nothing was ever done. We have three good people. The fourth is good but she is a city employee. It would have to go through City Council, the second week of December. Bea stated yes, there were three submitted and two can no longer do it. Dee proposed that we put something in the newspaper. Mayra stated that Dan did that for the African American Board and they got a good response. Zac stated since Rosie and Job are leaving if they could stick around in January to smooth out the breakfast. Rosie stated she planned to be a volunteer for all of the events. Melinda stated we would be hypocritical if we continued to stay because we need new blood and new ideas; we need to keep it unbiased. Rosie stated if she and Melinda should meet with Dan. Mayra stated we can leave it as is but we need to step it up and really help out on these events. We need to help those who are starting new as well. And even though people are saying that we have enough time, that is what happened last year with Fiesta de Luces and then we ran out of time. We have to remember that Lisa did our invitations, she did the banners. Melinda stated before Lisa, she did them; this board survived without Lisa. Bea stated yes but Lisa has been gone for a little while and no one has a clue of what to do and where to start. Mayra stated that we don't have some files of Lisa's, Job gave her all he had and Liz is going to help but she is part time and we are not going to put everything on her; we can leave everything

HOC Committee Report (continued):

as is but we have to step up and do our work, so if we have to call Melinda and ask for help we will do that. Melinda stated I've never not helped; it was Lisa's choice to do it. She was being helpful, she took on too much and people began to rely on her too much. Bea stated I don't think we are against the org. and city of emp. thing. What happens if we don't have another person from an organization to replace that person, the bylaws say this is what it is and so I think it should state if there is no one else then we go with the best candidate. Rosie stated she did not agree, that is why there is a nominating committee. This board is an advisory because we want different aspects of the city (education, business) not relating to the city so that there could be a whole flavor of the city. Melinda motioned that we accept the bylaws as presented to the Mayor. Job seconded. Not all board members voted in favor but those in favor overruled any opposed because no members voted opposed.

6. Mayra talked a little about the **Community Breakfast**. Rosie apologized for Mayra not having all of the info. she needed. Rosie stated that she would send her that information. She had been working with the high schools over the weekend and she would call them if Mayra wanted her to. Rosie wasn't sure how to get the forms copied. Zac stated that he would do it. Mayra stated that her and Jean had discussed the copying and that the schools should probably copy for the students/teachers who are interested. Zac stated that last year they sent one copy to the principle and they made their copies. Rosie said that she would e-mail Zac the information. Mayra asked that before Rosie sends something out that she inform Mayra and Jean so that they are not doing the same work. Zac said he could send it to all the schools but he needed the e-mail this week. Rosie stated that the Superintendents need to be contacted so that they know what is going on. Mayra said that her and Jean have been meeting and are on schedule. They just have to send stuff out in the mail this week. They will be meeting with George again and then start making follow up calls. Rosie said she can assist with phone calls. Mayra asked the board if Jean and herself can make quick, minor changes while they meet instead of having to wait and come back to the board monthly. Melinda stated that was why these committees were created. Financial stuff should come to the board but decisions should be made within sub committees. Zac suggested that we keep these steps in a binder so that next year newcommittees, who come in to do these events have better direction. Mayra passed out some info. regarding our mission and what the breakfast is for to send with the coloring sheet, instead of them just getting the coloring sheet. Rosie mentioned that there was a cover sheet they would normally send. Mayra asked the board if we could purchase two flash drives for our board. One flash drive would be for the chairman and one for the secretary and the next officers that come in would have them. Liz asked if we were seeking sponsorships for the breakfast. Mayra answered no, because we ran out of time. Discussion was held on the scholarships, we will have to do less because we do not have enough money/sponsorships. Dee asked why we were not doing sponsorships if last year it was done during December. Rosie asked if those sponsorships were from Fiesta de Luces. Maria said Harris gave for the breakfast last year. Dee said she had sent out sponsorship letters and that we had gotten around \$4,000.00 just for the breakfast. Mayra asked what the board thought; she and Jean could try to do that. Job stated that he did not have a problem, but that we should ask for money for decorations, etc. (in-kinds). We should rather work the in-kinds for this kind of a thing and then we recognize these people. Job stated if we could get companies to give us sponsorships specifically for a certain amount of money for a scholarship then do it. Mayra stated that they would just try sending out letters and getting sponsorships for the breakfast.
7. Maria discussed the **Finances** of the board. She passed around handouts. Broken down, revenue, expense, and total. Sympathy flowers sent on 8/20, leaves us with a total of 2,111.05. We need to get sponsorships in if we can. Bea asked about what we get in January from the City. Liz said it was 25,000 but was not sure what we would get this year. Zac asked about an account for the parades throughout the year; there was 30,000 and was divided into two people.

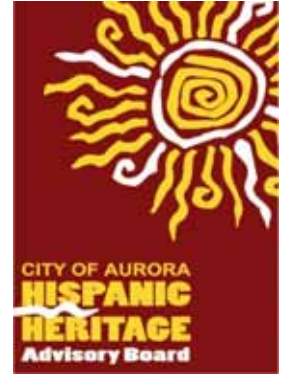
Finances Committee Report (continued):

Job said it was for security purposes only and that we have already received a good chunk of money from the city. Liz said she would check on that but didn't think it was available anymore.

8. Ben introduced a **guest speaker**, Mrs. Diaz, who spoke about her Aztec dances/events.
9. **Announcements**: Maria gave us a follow up on her event at Harris Bank. It was a success, over 150 people attended. It was to educate the public on credit, loans, and business start-ups. If any of you feel that you would like a discussion on credit, finance, business, loans, let me know I can come out to schools or organizations. Let me know, call or e-mail.
10. Next Meeting: December 11, 2006.
11. Motion to adjourn meeting: Job
Seconded by: Rosie

Hispanic Heritage Advisory Board

Minutes – December 11, 2006



Present: Gina Moga (for Liz DeLeon), COA/MOSE; Christina Fonseca, Girl Scouts Council; Art Velasquez, LULAC; Job Delgado, COA/WS; Dee Nila-Basile, COA/CS; Jean Rhoades, Shalom Ministries; Bea Torres, COA/HR; Mayra Johnson, Bardwell; Rosie Martinez, WCC; Ben Marravilla, Aurora Township; Zack Valle, COA/YS; Theresa Rosa-Jackson, Bridging the Gap/EAHS; Becky Tatar, COA/APL

Absent: Lorena Hernandez, COA/APD; Melinda James, WCC; Mariza Martinez, Provena Mercy Medical Center; Maria Albor, Harris Bank

1. Meeting called to order.
2. Attendance sheet passed around.
3. Minutes from November 13th: Motion made by Job to pass minutes; seconded by Dee.

4. **Committee Reports:**

A. Community Breakfast: Mayra passed around a sheet of paper and discussed what had been done so far. Mayra said that now is just a waiting process to get the forms back from the schools. This Friday is the deadline. Mayra will be sending copies out to St. Peters, Holy Angles, Arch Bishop Romero (Dee will follow up.), St. Teresa's, Annunciation, St. Joe's (Christina will follow up.) The committee discussed guidelines for the judging contest. 47 sponsor letters were sent out. Keynote Speaker suggestions were Pat Perez and the high school student that Rosie had suggested. Rosie said that she tried contacting him but that he will be out on that day; she found another student from EAHS (Rocio) who may be a good candidate. Reflejos did a story on her on how well she's done in learning the language in such short time and for not being in the states for very long. Ben suggested Armando Najera, speaks 5 languages, graduated from EAHS and U of I in Champaign, went international to study, etc. Ben and Rosie will send bio's to Mayra so that she can send them to the board and have the board choose one candidate. High School nominations, only one has been sent in; Rosie will follow up.

B. Dia De Los Ninos: Christina was not aware that she was chair of this committee. They will get together shortly and report and the next meeting.

C. Fiesta De Luces: Dee met with Gina November 20th to go over the budget for Fiesta. She also talked to the Paramount to see what they had going on/if they had anything going on. Yes, they do so the committee will determine the location and time when they meet. Thank you to Job who sent Dee all of the 2005 files for Fiesta and detailed guidelines. Dee contacted Comcast who will sponsor Fiesta, she gave them the Sept. 15th date. Dee said that she would like for all of us to sign up for a sub committee for Fiesta on what we would like to help with, and we will meet once a month, the 4th Wed. at 4pm at MOSE office; Jan. 24th will be the first meeting. Job suggested a Monday meeting so that you have the week to get a hold of people, sponsors, etc. Dee said that anyone outside of the board is welcome to help. Dee requested that each board member procure one sponsor person to the table. Teresa said she hesitated to sign up because she wanted to know what each sub committee entailed. Christina said she would like to get together with Dee to use some of her same methods so that they are not overlapping on the same sponsors, etc. Zac agreed that we do overlap on sponsors. Gina showed the board the

Fiesta De Luces (continuted):

folder, which has all three of our event logos on it. Job said all that needs to be done is a cover letter asking for an exact amount of money. Art suggested we get together to find out how much money we will need. Gina said we should start with what we have in our budget and then divide it between the events. \$75,000 to spend, \$35,000 to raise. Teresa suggested that we have a sub committee for sponsorships. Zac said it would be hard for just a few people to be on top of it; it would be better if each sub committee did their sponsorship calls, etc. Mayra said these committees need to starting budgeting. Art asked if money can be carried over to the next year. Dan said yes. Rosie asked if we knew the goal of what needed to be raised. Job said no. Dan mentioned how the Hispanic Chamber gets \$25,000 in sponsorships for their golf outing. LULAC takes \$5,000 table sponsors. We need to set an amount that they can sponsor because our events are big events.

D. History/Wall of Memories: Becky said she was going to get the stuff over to Bea. She didn't have much because she hasn't been on the board before it was an official board but she would send Bea what she had.

E. Finance: Maria was excused; did not leave any updates.

F. By-Laws: Rosie had nothing to report. Bea asked about the terms again to clarify that not all members would serve 2 (3 year) terms. If we are staggered (3,2,1) then some members will serve 2 (3 year) terms, some will serve 2 (2 year) terms, and some will serve 2 (1 year) terms. Rosie agreed.

5. **Christmas Cards:**

-Mayra prepared cards for our sponsors. She asked that those on the committee that celebrated Christmas to please take a stack of four and mail them out or prepare them and send them to MOSE for postage.

New Member Forms: Dee will make a correction on job and change to opportunity and then Bea will send via e-mail to all members.

ISEN Conference: Gina said the conference is usually in February, talk about festival and event banners, raising money, volunteers, etc. This year it is March 14th and 15th and the cost is \$130.00. There are two or three breakout sessions; Christina and Dee should go and then one or two others. Rosie suggested one new member attend. The conference takes place in Tinley park.

6. **Announcements:** Ben talked about a student who had received a scholarship from our board two years ago who had graduated from EAHS and how he was doing since, thank you for scholarship. Also, Ben invited us to an Aztec event in Des Plains tonight at 7pm. This group performed at EAHS last Saturday. Mayra invited all to Bardwell's Christmas program on Tuesday at 7:30pm where the students there were going to be doing Elvis impersonations.

7. Next Meeting: January 8, 2007.

8. Motion to adjourn meeting: Job
Seconded by: Rosie

Minutes for January 9, 2006

Becky Tater (excused absence)

Dee Basile (Jury Duty, excused absence)

Approval of minutes for December 12, 2005 – PASSED

Committee Reports

Community Breakfast

Rosie had mention that plans for the Breakfast was going as plan. One concern she had that no nominees came in from the East or West Middle Schools. The plan was to continue with the other awards but to make mention at the breakfast about our concerns that the students in these grades were being missed out.

Rosie also discussed the timeline of the Breakfast.

El Día de los Niños

Zack and his committee were already working on their plans. A discussion was brought up on moving the time of the event from 11-4 to 12-5. This would be a better solution due to other activities such as soccer and other sports still going on in the morning. Zack was reminded about how critical sponsorship was for this event.

Fiesta de Luces

Job had mention that his plans were in the beginning stage and had not set up any meetings with his committees. Wanted to send out sponsorship packets once folder was printed that week.

Volunteer Committee

Teresa and Myra were already working on preparing a Volunteers request form and guidelines in the same fashion that Becky Tatar did it for last year's event.

History/Wall of Memories

Items and photos were to be picked up at the Art Commissions Office prior to the event.

Finance Report

No finance report for this month. Beginning of fiscal year.

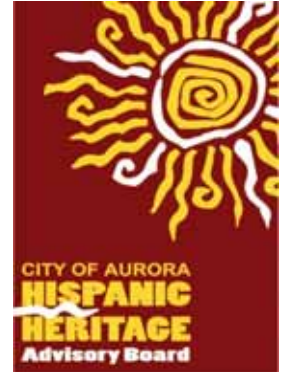
New Bussiness

No award would be given out at the breakfast for Hector Jordan, due to some issues brought up at Decembers meeting. Instead it was brought up to the board to partner up with the Police department on Police week and honor Hector Jordan with a street dedication, providing being approved by Mayor and Aldermen.

Meeting Adjourned.

Hispanic Heritage Advisory Board

Minutes – October 9, 2006



Present: Liz DeLeon, COA/MOSE; Christina Fonseca, Girl Scouts/Fox Valley Council; Art Velasquez, LULAC; Job Delgado, COA/WS; Dee Nila-Basile, COA/Community Services; Jean Rhoades, Shalom Ministries; Lorena Hernandez, COA/APD; Beatrice Torres, COA/MO; Mayra Johnson, Bardwell Elementary School; Maria Albor, Harris Bank; Rosie Martinez, WCC; Melinda James, WCC, Mariza Martinez, Provena Mercy Medical Center; Ben Marravilla, Aurora Township Youth Services; Becky Tatar, COA/APL

Absent: Theresa Rosa-Jackson, Bridging the Gap, East High School (excused); Zack Valle, COA/YS

1. Meeting called to order.
2. Attendance sheet passed around.
3. Minutes from September 11:
Motion made to pass June Minutes; seconded and passed.
4. Gina Moga spoke for **Dan Barriero** – Dan had a quick announcement to make that Zack will not be a Mayoral appointed member of this board, he will now be a city liaison from the City of Aurora Youth Department. So after today he won't be a voting member anymore. If he was here today he would have voted but from now on he will be considered a city liaison. Job stated, so everyone understands that Zack is now a city liaison and will no longer be a voting member of this board. Ben stated that his name did not come out on the top of the last minutes. Job stated that we'd just make a change on that.
5. Job – Next is **nominations** for Chairman, Vice Chair, Secretary and Finance Director.
 - Christina nominated Rosie as president. Melinda seconded. Rosie declined due to the fact that she's been on the board for five years. She stated that she loved the board but she plans on moving on.
 - Job asked for more nominations.
 - Dee nominated Bea. Bea declined.
 - Becky nominated Bea for Secretary. Christina seconded. Bea accepted.
 - Bea nominated Mayra for Chair, Dee seconded. Mayra accepted.
 - Christina nominated Ben for Vice Chair. Melinda seconded. Ben accepted.
 - Job nominated Maria for Finance Director. Dee seconded. Maria said she didn't mind but she wanted to be kept up to date.
 - Verbal vote starting with Finance Director voted in unanimously. Secretary voted in unanimously. Vice Chair voted unanimously. Chairman was voted unanimously.
 - Job gave a few words – It's been an honor working under you guys and it's been great. I've had a great time. Rosie surprised me with you leaving and I too am leaving at the end of this month but my door will always be open. I'll always make time for you guys. Mayra you can take over.
 - Mayra gave a few words – Thank you because I know I haven't been here long but I think this is positive and we are doing something good for the community. We are heading in the right direction!

6. **HOC Committee Report:**

-Rosie stated that they had not met. I don't know how you would like to approach this because I wasn't here last board meeting and I'm not sure where you left off. Basically, we had the recommendation for the board. Mayra said take 10 or 15 minutes to look over it so this can get done today vs. next meeting. Melinda asked if there were any sections that anyone wanted to review. Take 5 min. to look over it, we've had it long enough and then we'll go over it.

-Liz stated on membership that was changed to 21. Currently you have 15 and you can have up to 17, you had two openings. There are three leaving the board. Melinda stated that since we haven't organized ourselves well, we could probably fill it. Rosie stated that since we have new projects that we probably need more people. 21 members but 17 strong members.

-Art talked about section two, members having 3, 2, and 1 year terms; the change would be 2 and 3-year terms; members would be allowed to be appt. after a year off the board. Melinda stated 3 two-year terms. You can server for three or six and then you have to take a year off. Rosie stated when the person is first appt. their term begins.

-Art talked about Zack being an ex officio of the board. He and Liz; how many people from the city are going to be able to be appt. as ex officio members? Melinda stated I didn't know we had a limit. That could be brought to discussion. Art stated that we were concerned that we wanted Zack to stay on. How many more people are going to be appt. that way? Melinda stated it says two but no description of who they are. Art stated that he is trying to see the fairness although it wouldn't affect him at all because he's been on the board for a long time. Melinda stated that there is a liaison and an ex officio. Zack coming on is making a tie with the youth department. We need a contact with the city to have access to facilities, services, and information. The City of Aurora is more as a liaison and not an ex officio. Job stated that the youth department gets things out to the schools. Melinda stated that it is more a departmental relationship. Ex officio is more of an expertise that we can benefit from.

-Art stated that these would be recommended to the Mayor and he would decide whether it is right or wrong. Why? Bea stated that the Mayor and Council made up the boards so if we want make a change to the board then it has to go through them. Melinda stated the Mayor would have control on appointments but the bylaws should be non-partisan and separate. Art stated let me be blunt, if we agree to what you said this morning then we are a political organization for the Mayor. Liz stated if we keep Zack as a board member and the way you guys want to change these terms; after six years he is out of here. I think that is the concern that we would lose him. Melinda stated that Art has a good point; I'm okay with the membership being appt. by the Mayor but does the Mayor okay all the bylaws? Bea stated yes and it doesn't go through just the Mayor but through all of the council. Melinda stated that she is okay with the process but that it is a bizarre process. Liz stated where is the money coming from? Art stated they he would just take the money away if we do something he doesn't like. Rosie stated we need to follow the process and we need to have representation there. Melinda stated I think within the bylaws by limiting the City of Aurora regardless of who is mayor or not, the certain things that take care of our concerns; from a process standpoint, to have a mayor approve any org. bylaws puts us under political control. Art suggested that we put something in the bylaws that states these bylaws shall be in effect and used unless there is a law that prohibits them and only the section(s) that is affected shall be changed, the rest would remain. Becky Tatar repeated what Art stated, these bylaws are to be in effect as long as they go along w/ local and state ordinances, unless there is found to be a section that is in violation and then there would be a change to that section. Some board members agreed with this. Mayra stated that we would need a representative at the meeting in case there was question. Bea suggested that they meet with the Mayor first to go over the changes and help him understand them from there it would go to city council. Dee asked if it would be a resolution. Bea and Liz stated yes, amending the current bylaws.

(HOC Committee Report continued)

-Job moved on to discuss the mission statement. Do we want to stick with this original statement or go with the one I came up with? Art stated Instead of honoring, recognize. Melinda stated to add non-partisan. Job said he would make the changes and send it to us.

-Job said the other thing he had was section 4, the last bullet point, naming all of the events that we should be more general with them. Same for article 6, bullet point, naming all of the events, we should be more general. Melinda stated so that we are specific in that, instead of making it only events how about to name the events and add "others that may be included". Rosie stated that she and Melinda would meet with the Mayor. Melinda stated we'll get these changes out to the board before we meet with the Mayor.

7. -Mayra stated lets move on. **Finance report** – Maria state that the only deduction was some flowers purchased for Maria Castillo, everything else is still the same. Mayra stated that we should report to the board financial reports whenever there is a change. Job stated that there is a lack of communication between MOSE and the finance director. They need to communicate more via phone, e-mail, or getting together.

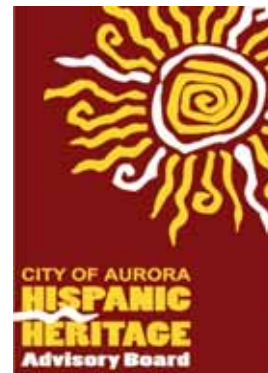
-Liz asked if we have thought about combining the breakfast with Dia de Los Ninos Events. Becky stated no that the breakfast was an older event. Melinda stated that we have always seen the purpose of the two events as separate. Job said they just stand-alone. Becky stated Dia de Los Ninos is just a carnival, there is nothing serious about it, nothing that focuses on academics. Melinda stated it's open to all the children in the community.

8. -Mayra talked a little about the **Community Breakfast**. Mayra called George, Jan. 26th date, they have a huge event that evening. So Mayra requested Jan. 25th or Jan. 19th. Mayra said the 19th was too early. Liz stated that they needed to keep looking over the MOSE calendar to make sure there is no conflict. Job said the reason why he didn't want to push this event to February was because it is Black History Month and that we should just do the 25th of January. The board agreed for the 25th of January, motion was made and seconded. Mayra said one suggestion was the keep it shorter and knock off one of the keynote speakers; we would follow the timeline as is. Rosie said the only thing she would say is having a student speaker who has won in the past come out and speak. (Young man who won last year, from East Aurora High School.) Mayra stated we talked about bringing it down to their level; a former student speaking on his success would be a good idea. Becky stated or anyone in the community who is or was from one of the local high schools. She mentioned Manny Maysonet and his success. By next meeting we should all send Mayra suggestions on someone in the community that would be a good speaker. Job suggested that awards be given out right after breakfast. Art said if you give out the awards everyone will leave. Rosie stated no breakfast has been like this in the past years and we are bringing down the time to an hour and a half for the entire breakfast. Art suggested that the speaker get fed first so that they can start speaking while people are eating. Job suggested the tables be arranged differently so that the buffet is not in front and people can still continue serving themselves while the speaker begins his speech. Rosie said the timeline can change for the first speaker 5 – 7 minutes; Pete Perez speech will change to 5 minutes. Art made a motion to approve the changes on time, Job seconded; all members of the board were in favor. Mayra stated last year we had a jazz band from Holy Angles, this year she is thinking of a couple she knows that he plays the piano and she plays the African Drum, just two people. The board thought this was a good idea. Rosie stated the Jazz band cost us \$400 out of our budget and four tables at the breakfast. Mayra found a new picture for the children to color. Christina suggested that we not pay for mom, dad, principal, teachers; she said that the schools should be able to pay for the teachers/principals because they have a budget for that. Jean said we should still pay for mom and dad. Job suggested we pay for one parent. Rosie said we would clarify on the ticket which is for parent and which is for the student; additional tickets could be purchased by calling or at the door.

9. -Mayra read a thank you letter on a student who had received a scholarship from our board.
10. -Mayra went on to discuss, April 28th as **Dia de Los Ninos**. Job said I know we've had bad weather; Job mentioned that Zack said maybe moving it to May or end of June. Who ever is on the committee should get together to figure out what date would work. Liz again stated that we needed to look over the calendar. Liz just stated that she might not be able to give her 100% due to other activities. She said that we will have to chip in to help get things done. Bea thanked Lisa for all her help but stated that we as a board need to do more than MOSE; we need to be in sync with them and with what they are doing. Rosie asked if there was a list from Lisa of the things that needed to be done so that we have direction? Melinda said that Lisa did things all of these things by choice. Art stated we needed better volunteers because in past they have not done a good job. He suggested that Ben get volunteers together. Liz said sometimes when we have too many volunteers it gets messy. Rosie said the last event went well, it was coordinated well as far as volunteers. Mayra gave other possible dates, Sept. 15th for Fiesta de Luces. Melinda had a question; El Dia is in April because that is the National date; just wanted us to keep that in mind. Job said that it's April 30th in Mexico but they have better weather over there, we have to make changes because of our weather. Job said that Chicago does it the first week of April but that theirs is held indoors. Christina suggested Prisco Community Center. Mayra said we'd leave that up to the committee.
11. Christina made an **announcement**; tomorrow Chamber is having Community Leadership Award, Juan Ochoa, keynote speaker. \$15 per person, 7:30 – 9:30 at Prisco Center. November 4th, Girl Scouts Holiday Harvest Event, Mardi Gras is the theme, and she has invitations. Job passed out bags left over from the City Expo and announced the next one Saturday at Eola Community Center. Also, announced that Rosie, Melinda, and himself were stepping down as of January 1st, we need to find some additional people to fill their spots. He said to send names, resumes to MOSE. Rosie said can everyone bring one name to the table as a recommendation to our next meeting. Rosie, Christina, Dee are the nominating committee. Bea said that she had three and gave them to the Nominating Committee. Liz asked when do sponsorships start. Job said he spoke with Mayra about committees and she should have them by the next meeting because that has to get going. Art announced that LULAC is having their annual Scholarship Banquet, on Friday, main speaker, Senator DelValle. If anyone is interested, let Art know. Maria announced, Oct. 27th Sunday, Free Financial Fair, at the Lake Street branch, 11am to 3pm, Montes de Durango, 11 to 12 live interview. Becky said, check out the Library website for all the information it has to offer. Bea said on behalf of the board another thank you to Job and Becky for a job well done!
13. Next Meeting: November 13, 2006.
14. Motion to adjourn meeting: Christina
Second the motion: Bea

Hispanic Heritage Advisory Board

Minutes – September 11, 2006



Present: Liz DeLeon, COA/MOSE; Theresa Rosa-Jackson, Bridging the Gap, East High School; Christina Fonseca, Girl Scouts/Fox Valley Council; Art Velasquez, LULAC; Job Delgado, COA/WS; Dee Nila-Basile, COA/Community Services; Jean Rhoades, Shalom Ministries; Lorena Hernandez, COA/APD; Beatrice Torres, COA/MO; Mayra Johnson, Bardwell Elementary School; Zack Valle, COA/YS

Absent: Maria Albor, Harris Bank; Rosie Martinez, WCC; Melinda James, WCC, Mariza Martinez, Provena Mercy Medical Center

1. Meeting called to order.
2. Attendance sheet passed around.
3. Minutes from June 12:
Motions regarding the Fiesta de Luces actions put in per Job's request in August.
Motion made to pass June Minutes; seconded and passed.
4. August 14 minutes:
Theresa Rosa-Jackson and Mayra Johnson are excused absences.
Long discussion on items related to minutes, but not changing any text. This is covered in the next item.
Minutes for August – in regard to action on "The board will have no more than 1/5 of its members employed by City of Aurora and 1/10 of any other organization." After this, change "Board moved. . ." to Discussion ensued. Change made, will send out with these minutes.
Motion to pass minutes, with changes to be made: Theresa Rosa-Jackson
Motion seconded: Beatrice Torres
Ayes: All
Nays: None
5. Discussion on Nominating Committee: Does this change every year? Answer: Yes
Does the Committee vet appointments to the board? Or make recommendations on preferred board members and forward all applications to the board, then the mayor?
Who chooses Nominating Committee? Volunteers from Board, the approved by the President.
Motions, seconded, and passing – need to note who did this.
6. Discussion on participation by COA / Youth Services. Is this person a liaison, in the same manner as the MOSE representative, and therefore a non-voting member of the board, or is this person a member of the board, with full voting privileges? Question due to by-laws stating that board members can serve two (2) terms, but then must be off board for one year, also, section limiting number of COA employees on Board. Youth Services was the original startup point for the Hispanic Heritage Advisory Board in 1987. At one time, three (3) people from Youth Services were coming to Board meetings, but due to schedule conflicts, only one person attends at this time. Consensus of board is that it is very important with the Board's cultural and educational mission to have a representative of some sort from Youth Services attending Board meetings.

Currently, there are five (5) people on the board who work for the City: Job Delgado, Water & Sewer; Dee Nila Basile, Community Services; Beatrice Torres, Mayor's Office; Becky Tatar,

Library; and Zack Valle, Youth Services. Liz DeLeon is our liaison with the Mayor's Office of Special Events. This Board is now under the direction of the Community Services Department.

Also, many other City boards regularly have in attendance one of the Aldermen/Alderwomen, and a City Department Head.

7. Networking of Board with other organizations:
 - Question is how much should Board take lead. Consensus is that Board should continue to work with all agencies that have the same general goals as the board. Board felt that it cannot be put in the position of making decisions for other organizations. Dan Barreiro is head of Community Services. The City sponsors many organizations. What does he expect for this Board in a leadership role with other Hispanic organizations? HHAB often gets requests for monetary aid, which are evaluated on a case by case basis, and requests for volunteers, which we supply as schedules allow.
 - Calendar – what role should HHAB have in coordinating a Calendar of Events with other Hispanic organizations in the area, so that there is no conflict or overlap with events. Discussion on this touched on if this would be too much responsibility for the Board. Dan Barreiro, Director of Community Services, would like to see a centralized calendar. If updated, members would receive most recent copy prior to meetings. Dee volunteered to work on this getting list of organizations, events lists, meeting dates, contact persons, etc.
 - Suggestion – approach a person from each organization to bring on Board. Part of the Board's reciprocal action would be to help keep up a Master Calendar of Events. Or, should we just contact these organizations for a list of their events. Many of these events would be annual, so the total would not be very high.
 - Creating List of other Hispanic Organizations – so far, there are about five (5) on the list.
 - Possibly start small – e-mail other organizations for activity information, send them our minutes, get contact person, ask them for same.
8. By-Laws – Ad Hoc committee is Melinda James, Rosie Martinez and Theresa Rosa-Jackson. Art Velasquez also volunteered to help on this committee.
9. Speaker scheduled for October – Norma Patino runs a financial. She would like to speak to the Board, in order to get contacts to do programming. Consensus of the Board: Liz DeLeon will contact Ms. Patino, requesting her information, and will forward it to members of the Board. They can then take to their individual organizations.
10. Nominations: October is mandatory meeting for all Board members. Nominations and elections for officers will take place. Officer positions are President, Vice President, Secretary and Finance Officer.
11. Pioneer Breakfast – Sponsored by Alderwoman Juany Garza, 2nd Ward. Prisco Center, Friday, September 15 at 7:00. Job booked a table for 10 for us. Job, Theresa, Jean, Christine, Bea, Mayra and Dee will attend. Art will be there, but with another organization.
12. Community Breakfast – Friday, January 26, 2007. Committee – Mayra, Theresa and Jean. Rosie will be available for help if needed. Job will contact George at the Gaslight if needed. Suggestion – make it shorter

Scholarships – need to solicit for these – will not have monies from Fiesta de Luces sponsorships this year. Suggestion – have only 1 scholarship?

Suggestion – push for scholarships to social service students who will come back to Aurora and work.

Budget? What is available?

13. Next Meeting: October 9, 2007. This is a mandatory meeting for all board members. Nomination and election of officers will take place.
14. Motion to end meeting: Beatrice Torres
Second the motion: Art Velasquez
Pass: Yea